

DAC Meeting Minutes January 18, 2012

DAC Attendance... Stacie Voskuil, Jim Sirks, Ben Laser, Jane Haudek, Nicole Malseed, Dirk VanDiver, Kylee Younce, Abby Green, Don Jackson, Monica Crandall, Aimee Boyer, Linda Stone, Tom Faber, Erin Bays, Michelle Herzing, Scott Hall, and Ed terSteege.

The meeting began at 12:25. The November 16, 2011, meeting minutes were acknowledged as presented.

Stacie Voskuil reviewed the work to be done by each building team. The tasks included the following:

- ✓ Review and discuss the individual building benchmark data collected regarding "School and Community Relations and Community Involvement" for the EducationYes! Report. The primary focus areas are on two-way, on-going and meaningful **communications** and meaningful activities that **engage** parents and families as partners in helping students and schools succeed.
- ✓ Review and discuss the similarities and differences of the **perception data** gathered from students, teachers, and parents regarding "what good parent/family involvement looks like at the elementary, middle school and high school as compared to the data presented in the individual building EducationYes! Reports. In addition, if there were any significant gaps identified in the data comparison, a primary discussion question for the building team to address would be what to do about the identified gaps and how the individual building plan may be revised to rectify the gaps.
- ✓ Review and discuss their Outcome 2 (Identify school options available to parents to be aware of academic expectations and monitor student progress...including strategies for students and parents to successfully transition from building to building and/or grade to grade.) responses regarding what is currently happening in the building to address Outcome 2 and new ideas to consider.

Regarding any new ideas the building teams were instructed to develop an implementation plan, which included specific details of the planned activity, staff responsible for the design, implementation, and evaluation of the activity, projected costs, date when the activity would be implemented, and how progress would be documented. The information for the new ideas should be included on the DAC Outcome 2 template, which is located on Google Docs. The expectation is that the implementation plan for all new ideas be submitted before the March 21, DAC meeting.

Once finished the DAC members continued a conversation regarding progress to date on the target outcomes for the DAC and what still needed to be done before the final DAC meeting, which is scheduled for April 18. The following was determined:

- ❖ Outcome 1 (Through the eyes of parents, students, and educators, informally determine what good parent/family involvement looks like at the elementary, middle school, and high school.) has been completed and the perception data was used in conversations regarding Outcome 2.
- ❖ Outcome 2 (Identify school options available to parents to be aware of academic expectations and monitor student progress...include strategies for students and parents to successfully transition from building to building and/or grade to grade.) is being completed and will be finalized at the March 21, DAC meeting.
- ❖ Outcome 3 (Reinforce effective communications between parents, students, and school.) has been embedded in the activities outlined in Outcome 2. No additional work needs to be done at this time.
- ❖ Outcome 4 (Increase families' awareness of education issues.) has been embedded in the activities outlined in Outcome 2. No additional work needs to be done at this time.
- ❖ Outcome 5 (Increase educators' awareness of the issues that impact family involvement for at-risk or hard-to-reach families.)

needs to be addressed. Stacie Voskuil will create a template on Google Docs so each building team may create a proposed plan, which will be discussed at the March 21, DAC meeting. Given that there is no DAC meeting scheduled for February, it was determined that during the month each building team will meet and create a working draft for Outcome 5.

- ❖ Outcome 6 (Understanding the role parents play as mentors to their student.) has been embedded in the activities outlined in Outcome 2. No additional work needs to be done at this time.

The meeting adjourned at 2:20. Please note...the next meeting is **Wednesday, March 21**, at the CACC. However, each building team will schedule as many meetings necessary during February so they may complete work on Outcome 2 and Outcome 5.

Respectfully Submitted,

Ed terSteege - Recording Secretary

DAC Meeting Agenda
March 21, 2012
CACC - 475 East Roosevelt

- Working Lunch...12:00 to 12:20
- Adopt the January 18, Meeting Minutes
- Building Reports Regarding New Ideas for Outcome 2
 - ✓ Draft Information for Superintendent and Board
 - What Do We Want To Do?
 - How Will We Do It?
 - Staff Responsible?
 - What Will It Potentially Cost?
 - How To Document Progress?
- Conversation Regarding Building Plans For Outcome 5
- Closure...
 - ✓ Agenda - April 18 Meeting
 - ✓ Next Steps
 - ✓ Personal preparation for the next meeting
- Adjourn

District Commitment...To ensure all students are successful learners and become outstanding citizens.