

# Home/School Communication

## Parent/School Communication

How would you like to get email notifications on your child's assignments, cafeteria balance and school announcements!?!? We have an opportunity to enhance the communication between you and Pennfield Schools with our student service system (Zangle). This system will allow teachers, principals and secretaries to have easy access to your email address and allow them to send information to individual contacts and/or the entire class. In order for this feature to be useful we will need to have an active email account in our system.

If you already have a Zangle Parent Connect account you can add your email. After logging on to Parent Connect click on *Account*. Add your email address and click on *Submit*. This will put your email address in our system and make teacher-home communication easier. If you do not have a Zangle Parent Connect you can contact your child's building, ask about signing up for Parent Connect and give them your email address. When communicating with teachers please put your child's name in the subject so the teacher can identify your email address.

Parents can also sign up for email notifications. Log on to your Parent Connect account and choose Email Notifications. Put a check next to all items that you wish to receive notification. Emails will be sent out at 5pm on a daily basis. You must have an active email (see above) and Parent Connect account to receive notifications.

## Pay Cafeteria Bill Online

Pennfield Schools has added a feature to Parent Connect. You will now be able to pay Food Services online using a major credit card. **PENNFIELD SCHOOLS WILL NOT STORE OR HAVE ACCESS TO ANY CONFIDENTIAL CREDIT CARD INFORMATION.** All transactions will be made through Pay Pal, <https://www.paypal.com/>. There are no monthly start-up or cancellation fees and no annual commitment. If you choose to use this service there is a cost of \$0.30 per transaction plus 1.9-2.9% of transaction amount added to your payment. This amount will be calculated and displayed before you approve the purchase.

To use this service simply click on Food Service Account Payments in the Cafeteria module of Parent Connect. Put in the payment amount for each student and click on Continue. This will give you the total amount of purchase including the processing fee Pay Pal will charge. Click on Check Out if you approve of this transaction. This will take you out of Parent Connect and to Pay Pal's secure server. If you have a Pay Pal account you will need to log in at this time. If you don't have a Pay Pal account you can create one by clicking on Continue under *Don't have a PayPal account?*